

Romsey Abbey Primary School PTA

Tuesday 7th November 2017

Attendees: Vicky Fordham (VF) Kin Yau (KY) Elizabeth Kennedy (EK) Jemma Jones (JA) Paul Bowditch Nicholson (PBN), Nic Cutler (NC), Lou Slimm (LS), Maz Paddock (MP), Nick Bowden (NB), Victoria Johnson (VJ), Rebecca Hellings (RH), Rachel Langley (RL), Vicki Tutton (VT), Mrs Badminton

Item	Description	Action
1	<p>PTA class representatives MP suggested having 2 per class and thought it a good opportunity to welcome new Year R parents. Letter will be sent out to each class to apply for the class representatives.</p>	MP to send out letters for this.
2	<p>Year R coffee morning MP suggested having a coffee morning to welcome new parents to the PTA especially those in Year R. Year R coffee morning suggested date: Thursday 16th November. Time to be brought forward to 9am to catch the drop off traffic. PTA to use the music room and people that are DBS checked to go in and out of the school for refreshments. People asked to help: VJ, EK, VF, VT, MP and RH volunteered to help but needed date and times confirmed.</p>	MP to check date and time with Mrs Palfrey.
3	<p>Year 5 Cake Sale Cake sale made £43.00 raised. Could have raised more but maybe timing wasn't ideal straight after a half term. MP gave thanks to VJ and other people who helped with the cake sale.</p>	
4	<p>Other events School disco: Friday 24th November: VF and EK are organised and slips are ready to go out. Just discussing logistics. Year R and 1 are to be done together as hall was too noisy. Timings are 3.45 – 4.30pm for Year R and 1 and then every 45 minutes.</p> <p>Year 4 Cake Sale: Proposed to do the cake sale and the uniform sale at the same time to maximise profit. Trial it in the music room (MP to check on availability). Suggested change of date: Thursday 30th November instead of Wednesday at 3pm. MP to check.</p> <p>Fete: MP suggested to change the date as Mrs Maxi is unavailable on the original date. Chair to check with Mrs Palfrey. Date change 23rd June. MP to check and confirm.</p>	<p>VK and EK to send out slips and check timings.</p> <p>MP to check dates, times and room availability.</p>
5	<p><u>New Fundraising Ideas</u> Christmas Fayre: MP raised the possibility of putting on a Christmas Fayre on the week beginning 11th December. 3.30-4.30pm Having raffle, tombola, cake sale, mulled wine, books/toys, sweets. Possibly Tuesday 12th December.</p> <p>Christingle: NB has spoken to Romsey Abbey and put in a notice in the parish magazine about RAPS providing refreshments after the Christingle. NB spoken to Waitrose and they will provide the mince pies and mulled wine at sale or</p>	<p>MP to check date/times/space availability.</p> <p>Need to rally volunteers.</p>

	<p>return. 10th December 2017 after the 3pm service. NB is organising this and has checked times and availability of space. Need volunteers though.</p> <p>Black Tie event: NB has been discussing the possibility of putting on a Black Tie Event at Romsey Abbey. Charging £80 pp providing a 3 course meal and an auction. Raffle tickets for RAP parents to win a pair of tickets. NB is in discussions to be able to make this happen.</p>	<p>NB to check date/times/space availability.</p>
	<p>AOB:</p> <p>Cinema nights: MP asked if anybody has looked into this. Discussed if a licence was needed. VT to enquire at Halterworth School as they have recently done this. Michelle Bishop to be asked if we need a licence etc (Mrs Badminton)</p> <p>PTA website: JJ asked if she should put in a poster for the disco as it was empty. MP to look into the website a little more in due course.</p>	
	<p>Date of next meeting: ?</p>	<p>Date of next AGM: 16th October 2018</p>