



**Romsey Abbey C of E Primary School
Full Governing Body Agenda**

To be held in the Music Room on Thursday 27th February 2025 at 6pm – 8.30 pm

Present:

Liz Wagner (EW)
Dawn James (DJ)
Tom Langford (DHT)
Betony Bayliss (BB)
Robert Pears (RP)
Ann Turtle (AT)
Alan Davies (AD)
Mark Harris (MH)
Louise Innes (LI)
Thomas Wharton (TW)
James Ablitt (JA)
Jo Chamberlain (JC)
Michelle Close(SBM)

In Attendance:

Victoria Bleaney Clerk
Amy Mental Health Team
Ellie Mental Health Team

Apologies:

Jemma Jones (JJ)
Jack Pearce (JP)

118/25	<p><u>Welcome, Prayer and Apologies</u></p> <p>TW opened the meeting with a prayer and the meeting commenced.</p>	
119/25	<p><u>Requests for AOBs (to be notified to clerk 3 working days before the FGB – 6.00 pm 24 February 2025)</u></p> <p>There were none.</p>	
120/25	<p><u>Declaration of Pecuniary Interests</u></p> <p>There were none.</p>	
121/25	<p><u>Mental Health Support Team presentation</u></p> <p>The Mental Health Support Team gave their presentation which was shared with the FGB meeting afterwards. Governors then asked the following questions;</p>	

	<p>Have the team seen an improvement in children’s mental health as we move out of the pandemic period? The team explained they are seeing less of the similar reactions we had seen. The children had behaviour and anxieties modelled through the Covid pandemic, so the team work on resilience building.</p> <p>Has social media had a negative impact and is it bad for the pupils to be on social media? As an NHS team we don’t have an opinion but children do crave boundaries and the parental responsibility is important.</p> <p>Do you have plans for recorded versions of the webinars to be able to watch at more convenient times, as it was felt this might help support better attendance on PEPE etc.? This is a good idea, the challenge is companies not wishing to release the information. If we managed to deliver the workshops ourselves we would be able to do so more freely.</p> <p>The School really appreciated the team and had made 9 referrals and all but one had been accepted. There were some on the waiting list, why have you closed referrals. Some parts of the team are short staffed and have had many applications, we will re-open as soon as it is resolved and the team are still able to sign post for families in the time being.</p> <p>The team had held a coffee morning with a good response, the team felt this was a positive morning and also learnt a lot for future coffee mornings.</p> <p>The School was hoping to have a collective worship session and also some care group work, transition and exam period would also see some workshops. Mindfulness and regulation techniques will be explored.</p> <p>Have you seen any successes as a result of the work you have been doing? Yes we have had some amazing successes over the last year both in young people and with families.</p> <p>When you go into homes do you work with PA families? The team explained they don’t go into homes making a least intensive method possible and lots of families enjoy meeting online. CBT has home working with families.</p> <p>The team were thanked for coming to the meeting and for their work in the school so far.</p> <p>They left the meeting at 6.25 pm.</p>	
122/25	<p><u>Endorsement of Minutes from last meeting – January 2025</u></p> <p>Pg 7 should read AT asked and MH responded.</p>	

	<p>Minutes were agreed as being a true and accurate representation of the meeting and were signed by the Chair.</p> <p>Extraordinary meeting – Minutes were agreed as being a true and accurate representation of the meeting and were signed by the Chair.</p>	
123/25	<p>Matters arising from the minutes not covered elsewhere on the agenda</p> <p>Due to some issues with the Google calendar it was agreed the FGB may not move forwards in using this.</p> <p>The Behaviour Maps would be uploaded in due course.</p> <p>Extraordinary meeting – it had been confirmed the procurement can go directly to Gateway. The SBM had spoken to Gateway about a contract which would be forwarded following the solicitor’s confirmation. On receipt of the contract SBM would cancel the contract with Hampshire. The agreement with Gateway would commence from October 2025.</p> <p>The Chair had written to Councillor Nick Adams-King and a response from the Head of Catering Services had been received although did not acknowledge the time issue and a response would be written by the Chair.</p> <p>Thanks was given to SBM and to Governors for their time on the issue.</p>	<p>Head</p> <p>SBM</p> <p>EW</p>
124/25	<p><u>Clerks Update</u></p> <p>Nothing</p>	
125/25	<p><u>Headteachers Update</u></p> <p>210 on roll</p> <p>The numbers on roll expected from September were very positive and the Headteacher was very proud.</p> <p>Attendance FFT had been shared and the school was just over a percentage above the NA. PA in Reception represented 8 children, 4 were for extraordinary medical circumstances and are unlikely to be repeated. 1 was being supported by external services.</p> <p>Following the last meeting the Head looked at PA in holiday and illness, 35% was due to holiday. 25% longer term medical conditions, 40% due to persistent illness. Some of those who were currently PA, have siblings who have shown improvements in attendance as they moved through the school and it is anticipated this will be replicated for the currently PA sibling.</p>	

A Governor asked whether there were any cases of emotional avoidance within school and the Headteacher confirmed there were far fewer cases than previous years but there can be an emotional based aspect to absence due to illness. The school followed guidance to help support families and the pupils. **A Governor asked if this was something the mental health team could help with and it was thought it would be.**

With secondary school children staff talk about attendance in assembly and tutor time and the impact it has on grades etc, a **Governor questioned whether anything like this was discussed in PSHE etc. It was confirmed on a Friday in collective worship attendance was celebrated and Habits of Mind also discusses this with reflections on making good choices and being ready to learn being linked to good attendance and punctuality and resilience when feeling under the weather or tired.**

At the time of the meeting there was 1 on a CP plan, 1 CIN plan and 1 early help.

The DSL refresher training was being held next week.

DJ and AT would complete a learning walk in Maths next week and would be looking at Maths coaching. TAs would be being trained in intervention to address gaps in learning. Maths safari was due to be rolled out this term but due to staff absence and making sure we get this right it would be pushed back a little. It was planned to start with Year 5 and then extend out to the rest of the school.

The Year 6 class and school eco warriors took part in RSPB bird watch, lots of excitement about the birds around the school. There were Peregrine falcons in the Abbey and there was a camera to watch them.

Hampshire Constabulary had been in school in workshops talking about pertinent issues such as hate crime etc. Year 5 and 6 had some positive questions. They would be returning in April to look at anti social behavior and had previously discussed online safety.

Lots of trips happening and the SeaCity Museum was a positive and fun trip. Year 5 would be visiting the Winchester science museum next week. Year 3 would be visiting Testwood Lakes and Year 4 to Golden Ghecko. Library visits would be held in March to coincide with World Book day.

The Year 6 residential to Osmington Bay had been shared with parents and deposits had been paid. A meeting had been held with parents to discuss the agenda.

Mock SATS would be held in March and staff would use this information at the parents evening. If Governors were able to support in the SATS they were asked to email the Headteacher.

All

	<p>There would be a sponsored event in school. on the 12th March with visiting Paralympian Kylie who plays wheelchair basketball.</p> <p>2 Year 6 pupils had raised £200 for Jane Scarth House cancer support.</p> <p>Parents evening would be held on 19th and 25th March if anyone would like to come and serve teas and coffees. Please email the Chair if you have availability. It was agreed there would be no parent survey required.</p> <p>One long term absence for a member of staff was being managed with EPS support. Adverts for an Admin Assistant for 3 days per week was due to be published. KS2 teacher advert would be published and Governors were reminded that currently there were 2 teachers on a temporary contracts</p> <p>Communication from the Diocese had been received stating the school can't refuse an admission on refuge status which is not something this school does.</p> <p>The Climate change action plan had been shared with Governors prior to the meeting. A Governor asked if windows and panels should be added and it was confirmed this was in the document. A Governor then explained that Green Buttercup Community Interest Company(CIC) have created art work using plastic bottles and have worked locally, is this something to consider in lines with recycling? Potentially a link with Mental Well being too, one thing in teenagers that causes stress is global warming so to address this earlier may be beneficial. JC offered support. The Climate Ambassador scheme is a national initiative, the SBM would look into this. Sustainability was discussed and it was agreed for JC to become the Sustainability Lead Governor. Chair to add sustainability to the Governor Monitoring Schedule</p> <p>A Governor asked if there was any additional work for staff actioning the plan and the Headteacher explained it was quite natural for the lead to be devoted to the cause and there was the mechanics within the team to put this in place.</p>	<p>All</p> <p>JC</p> <p>EW</p>
<p>126/25</p>	<p><u>Staff Governor Update</u></p> <p>The staff meetings had been really helpful, time had been spent looking at team TED and closing the gaps with precision teaching. Staff had also been given time to update learning plans for SEN children as well as some wellbeing time.</p>	
<p>127/25</p>	<p><u>Lead Governor Reports (inc visits)</u></p> <p><u>Finance</u> The school was close to the end of the financial year and started with a reserve of £136,000. The FGB had set a budget using £55,000 and this had been reduced in the mid year revision to £28,000 due to capital projects contributions being built in but not needed until next year. This had been</p>	

	<p>reduced again to £7000 and the carry forward was £129,000 which was very positive. The main reason for this was due to income being slightly higher with one off grants which included £3000 ECT and £2500 Wrap Around Care grant. The LA had also given interest of approx. £6000.</p> <p>The SBM had applied for a grant for wrap around care of £4450. She had to review the spend but as the school didn't have enough uptake the grant would not be given next year. It would be important to review the timings.</p> <p>TW left the meeting at 7.17pm.</p> <p>A Governor questioned if the school could prove there would be an uptake would the grant be offered. The SBM was unsure, a questionnaire had been sent prior and had received a positive response but the uptake wasn't as expected from the questionnaire. A Governor then asked if it would be worth seeing if the uptake would be there next year and it was explained the strain on wellbeing of the staff on duty was visible so it would be sensible to end the day at 5.30pm.</p> <p>A Governor enquired as to whether there was self-funding for the solar panels and it was agreed this could be something to look into. The Diocese had a decarbonization plan in place. There is a Salix grant available which could be utilized for the building to be stabilized for the heating to then be worked on. Gideon Aymes had been contacted about managing the project, his fees would include an energy report and would identify which rooms needed what heating etc. The cost would be £6000 no VAT in total. A quote for the new boiler room had been received of £75,000. Gideon would be able to seek quotes for alternative energy solutions for the school. A Governor asked as a school whether they could claim directly to government and the SBM confirmed they must apply through the Diocese. Governors discussed this and it was unanimously felt using Gideon's expertise would be a positive step forwards and the SBM would contact him. SBM to make sure the funding is funding and not a loan with Salix.</p> <p>A Governor enquired as to whether the school could claim the water leak back and it was confirmed this was not possible as it was the school's responsibility.</p> <p>The SBM would move forwards with TUPE for catering staff as soon as the Gateway contract has been received.</p>	<p>SBM</p> <p>SBM</p>
128/25	<p><u>Behaviour</u> A visit had been planned for the following week.</p>	DJ
129/25	<p><u>Premises and Health & Safety</u> The report was with the Site Manager and would be brought to the next meeting.</p>	JJ

130/25	<p><u>Ethos</u> The Clergy had visited for Shrove Tuesday and Ash Wednesday.</p>	DJ
131/25	<p><u>Pupil Premium and SEND</u> A visit had been planned for the following week.</p>	DJ
132/25	<p><u>Pupil Progress</u> A visit had been planned for the following week.</p>	AT
133/25	<p><u>EYFS</u> A visit had been planned for the following week.</p>	AT
134/25	<p><u>Safeguarding</u> A visit had been planned for the following week. EW and DJ would be looking independently at the SCR and CPOMS. They were then triangulate information. A Serious case review meeting would be arranged.</p>	EW/DJ
135/25	<p><u>Finance & Sports Premium Update</u> As above</p>	
136/25	<p><u>Mental Health and Wellbeing</u> A visit had been planned for the following week.</p>	BB
137/25	<p><u>Leadership and Management inc. IT Systems, GDPR and cyber security</u> A meeting with JA and the Chair would be held on Monday to discuss monitoring.</p>	
138/25	<p><u>Communication</u></p> <ul style="list-style-type: none"> ○ Media ○ Marketing <p>A press release on the positive Ofsted would be discussed between the Chair and Head tomorrow and would be shared on social media. There had been a number of local Headteachers been in contact to have a tour of the school following the report.</p>	EW
139/25	<p><u>Development and Training</u></p>	

<p>140/25</p>	<p>All governors were encouraged to take up training and keep looking the training list was regularly updated. Mandy Parsons would be retiring and advisors would be taking on the management role. The FGB discussed training and drop ins prior to a FGB meeting to help people book on and the music room would be open from 5.15 pm prior to the next FGB meeting to help people book on training courses.</p> <p><u>Curriculum</u> A visit had been planned for the following week.</p>	<p>EW/DJ/ALL</p> <p>DJ</p>
<p>141/25</p>	<p><u>Chair of Governor's Report</u></p> <ol style="list-style-type: none"> i. Strategic Plan ii. Updated Governor Monitoring <p>A strategic plan group had been agreed of RP, LI, Head, DJ and Chair. The Chair would email the group some dates to meet.</p> <p>The Monitoring plan had been updated following the Ofsted visit and version 7 was on the shared drive. It was agreed to add the Sustainability Lead governor role and JC would draft something for the next meeting and send to the Chair. The Clerk would add Sustainability to the agenda.</p> <p>A Governor questioned how long it would be before Ofsted would revisit and it was confirmed they were due every 4 years.</p> <p>The Ofsted consultation changes document had been shared prior to the meeting. The Head had responded to the consultation personally and Governors could also respond personally should they wish to.</p>	<p>EW</p> <p>EW</p> <p>ALL</p>
<p>142/25</p>	<p><u>Policy Reviews</u></p> <p>None.</p>	
<p>143/25</p>	<p><u>Any Other Notified Business</u></p> <p>There were no further items to discuss.</p>	
<p>144/25</p>	<p><u>Impact Statement</u></p> <ul style="list-style-type: none"> • Presentation from Mental Health Support Team on the positives they were providing for the school • £6k spend on green energy report • Strategic plan for school to be reviewed and new one written for next three years • Governor monitoring visits maintaining deep dive as FGB even though these are omitted from proposed changes to Ofsted inspections 	

	<ul style="list-style-type: none">• Popular school with intake numbers for September 2025• Analysis of PA pupils• Police coming in and having useful sessions with pupils• School meals issue had been resolved• Measure in place for governor training• Impressive Sustainability Plan shows the school's current position and is able to say what next steps are <p>All will positively impact on the wellbeing and learning of the pupils.</p>	
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Meeting closed at 8pm

Date of next FGB Meetings:

6.00 pm – 8.30 pm

Thursday 27th March 2025

Thursday 8th May 2025

Thursday 12th June 2025

Thursday 17th July 2025