



**Romsey Abbey CofE Primary School**  
**Full Governing Body**  
**Held in the Music Room on Thursday 8<sup>th</sup> May 2025 at 6pm**

**Present:**

Liz Wagner (EW)	Chair of Governors: Foundation Governor
Dawn James (DJ)	Vice Chair of Governors: Foundation Governor
Jo Chamberlain (JC)	Parent Governor
Michelle Close (SBM)	School Business Manager
Alan Davies (AD)	Foundation Governor
Mark Harris (MH)	Headteacher(ex officio)
Louise Innes (LI)	Staff Governor
Jemma Jones (JJ)	Parent Governor (note taker in absence of the clerk)
Tom Langford (DHT)	Co-opted Governor: Deputy Headteacher
Robert Pears (RP)	Foundation Governor
James Ablitt (JA)	Foundation Governor
Ann Turtle (AT)	Foundation Governor
Jack Pearce (JP)	Foundation Governor

**Apologies**

Rev Thomas Wharton (TW)	Foundation Governor (ex officio)
Betony Bayliss (BB)	LA Governor
Victoria Bleaney	Clerk

**Questions from Governors in bold**

<b>171/25</b>	<p><b>Welcome, Prayer and Apologies</b>          The Chair welcomed Governors to the meeting.          MH started the meeting with a prayer          It was confirmed that the meeting was quorate.          It was noted that JJ had agreed to minute this meeting in the absence of Mrs Bleaney.          Apologies for absence were received from, and consented for, TW, BB</p>	
<b>172/25</b>	<p><b>Notification of Any Other Business</b>          There had been no prior notifications of any other business</p>	
<b>173/25</b>	<p><b>Declaration of Pecuniary Interests</b>          Website to be updated with pecuniary interests as a matter of urgency. SMB explained that the link to Pecuniary Interests on the Governor’s page on the School Website had been temporarily suspended until the information was updated.</p>	Clerk

	<p>There were no new declarations to report, and no member of the Governing Body recorded any conflict of interest with the items on the agenda.</p>	
<b>174/25</b>	<p><b>Minutes of the previous meeting and matters arising</b></p> <p>The minutes of the last meeting were approved and signed as a true record with the following amendment: corrections on page 8 and 9 – actions are misaligned.</p> <p>Matters arising: page 2 – Actioned DJ has spoken with AT ref SATs monitoring Solar panels – energy report expected before June. Governor monitoring Maths Safari – DJ to action as part of routine monitoring Chair has received no update to the Lead Governor roles, so these are now accepted</p> <p>James Ablitt joined meeting at 18.06</p> <p>Governors were invited to attend the Easter Service Page 8 – Action for EW to sign off SFVS and SBM to send to HCC. Complete Training ongoing for JC to take over as Lead Finance governor from AD from September. BB Mental Health report in tonight’s agenda- verbal report given last meeting Banner has been removed from roundabout.</p>	<p>EW</p> <p>DJ</p>
<b>175/25</b>	<p><b>Clerk’s Update</b></p> <p>In the absence of the permanent Clerk, there was no update.</p> <p><b>Note:</b> the section on Finance and the Staff Governor report were taken at this stage i.e. out of agenda order to allow MC to leave after these items (MC left the meeting after these discussions at 6.45pm). See below for the reports which are in agenda order.</p>	
<b>176/25</b>	<p><b>Headteacher’s Update</b></p> <p>MH reported that the number on roll has dropped to 206 as two families had moved to schools closer to their home. 30 Year R places offered for September 2025 with a waiting list of 8 (1st preference). Tours already taking place for 2026/27 Attendance report discussed – MH has contacted parents with children who are reaching poor absence levels. The school’s approach is to speak to parents before they reach persistently absent percentage. New strategy of being more direct. <b>A Governor asked, what is the incentive for parents to keep their child above absence rate of 90%</b> MH explained that parents know that it can lead to consequences in the future and explaining the impact that a poor attendance record can create for the child in the future, but these conversations can be difficult. <b>A Governor said that they assumed some persistent absence rates are unavoidable</b> – MH agreed and we can only work on those that are within our control to make a difference. <b>A Governor asked, Does the payment for the fine that parents receive, go to the school?</b> – MH No it goes to HCC, the school does not get anything but it does take significant time on behalf of the admin team to prepare and issue.</p>	

**Referring to the FFT Attendance Data, a Governor asked what happened in week 31 nationally that did not happen to our attendance?** MH said that this was unknown

MH drew Governors' attention to the one red dot in the FFT report which represents a figure on the school's attendance that is lower than National average – the rest of the dots are green indicating above National Average. The one red dot refers specifically to one child and not a group of children.

Three fixed penalty notices are likely to be issued in May and June

MH reported on the recent interviews for vacancies for September and was pleased to report the successful recruitment of two teachers, one permanent and one on a one-year temporary contract, along with a 3 day a week admin assistant. MH thanked DJ for help with interview process and EW for safer recruitment work on the shortlisted applications.

MH also reported that Miss Killick left the school at the end of March.

MH then summarised the changes of staffing from September:

The current Year 6 teacher will be moving onto a private school in September. The current Year 3 teacher (ECT1) will remain with us on a temporary contract and a new ECT1 will joining in September.

Two of our TAs are leaving to do Teacher training. Possibly one will re-join us as part of their training.

One of our Admin Assistants (3 day) will be retiring at the end of this academic year after 10 years at the school and was sent good wishes. A replacement has been appointed to take on the role and comes with an abundance of admin skills and experience. The new appointment will be able to shadow both admin assistants during the summer term before starting the role in September.

The Gardening TA will be leaving at the end of the academic year to complete a garden design course. However, she plans to stay in touch with the school and may do Saturday workshops in the future to help maintain the Psalm 23 Garden. Not an easy role to replace, probably going to look for volunteers. She has been a blessing to the school.

**A Governor asked what will happen if a volunteer doesn't come forward- is there a backup for maintaining the grounds?** MH explained that the school has an SLA for the ground maintenance, and it is gardening with the pupils that the volunteer is needed.

Current Year R teacher (3 day) will return to 5 days teaching which is very positive. A real strength of the school.

A full-time member of staff currently on Maternity leave will be reducing 3 days a week, starting September.

A TA post to start in September will be advertised soon. A current TA is increasing their hours.

DJ reported the interview process was very positive and a lot of choices to make. There were 19 applications for the Teacher post, which was very positive. All teaching vacancies for September have now been filled.

Year 5 have been taught by Miss Hammond and Miss Coughlin since the departure of Miss Killick, and they will remain with the class for the rest of this year.

<p>SATs next week 12<sup>th</sup> May. AT will be in to do monitoring except Thursday which can be covered by LW.</p> <p>There will be 2 sittings for the class to allow the staff to be where they are needed and access requirements can all be met (scribe, prompting, etc).</p> <p>Training has been taking place so staff are all up to date with guidance from the testing agency. Children will be given breakfast on SATs days.</p> <p>Once the tests begin, the 2 groups are kept entirely separate until they have both completed the test to ensure there is no overlap or divulging of content of the test.</p> <p>Writing assessments through rest of May and Early June. If we are going to be moderated, we will be told on Friday 16 May.</p> <p>Year 6 to go to Fishlake Meadows on Friday morning after SATs which ties into curriculum content but is additional to the 2024-25 planned visits. The Chair asked if any objections to this additional visit planned for Year 6 – there were no objections and the Headteacher was thanked for his diligent planning of the SATS and best wishes passed to Year 6 and all staff involved.</p> <p><b>A Governor asked what will happen to Hampshire Education Services in the devolution? Will Governor Services also be impacted?</b> Unknown at this stage.</p> <p>MH explained about writing moderation at part of the SATS. There had been a recent staff workshop, moderating with each other in readiness and on Monday 16<sup>th</sup> June a moderating event for all Romsey schools will be held at Ganger Farm Rugby Club.</p> <p>VE Day workshops – a parent and local artist, Elizabeth Pretlove , had obtained funding for working with the school on a VE day project. She came into school yesterday to work with the pupils to design some bunting. The bunting will be on display at a VE Day concert at the United Reformed Church tomorrow and then in Romsey Abbey. A special Collective worship took place in school this morning. At end of this meeting MH will share a VE Day poem written by a Year 6 pupil.</p> <p>MH reported that the next “Around the World” day will be focusing on France to celebrate the French curriculum which is taught in school.</p> <p>Safeguarding – MH reported that there have been 1 inter-agency referral form to raise concerns this half term. 1 child is on Child Protection Plan and 1 Child on Early Help plan. MH explained that the school received a Subject Access Request (SAR) late in the evening of the last day of the Spring Term. This is the first experience of a SAR. A parent can request all the information a school holds on their child. The law gives a calendar month to respond to such a request but as the request came just before Easter which meant the school had 9 working days to respond so this was a real drain on important resources to meet this deadline; nevertheless, the deadline was met.</p> <p><b>A governor asked: Does the parent have to tell you why they are making the request?</b> No – the reason does not have to be given</p>	<p>AT/EW</p>
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**Another governor asked: Can anyone ask for a SAR?**– Yes, you can ask any organisation/employer for information they hold on you or your child as the parent. MH said this was a good learning experience for the school and a review of how school documents and records details in programmes such as CPOMS etc.

**A governor asked: Were there any learning points that will help speed the process up in the future?**

MH explained that this exercise showed us that we are keeping records in a professional manner. It's very difficult because you have to pull info from a lot of different sources (CPOMS, emails, referral forms etc.) and have to redact other information so that the person requesting the SAR cannot see any other children's names except their own child.

**Is there anything on the website that explains what this SAR process is and what impact it has on the school?** This information is in the Data Protection Policy. It may be possible and useful to have a conversation with the requester but if they decide to go ahead with the request the school cannot challenge this.

*Post meeting note: For more details see Privacy Notice: Pupils on school website:*

[https://www.romseyabbeysschool.co.uk/files/ugd/a3cdd0\\_67a67834584a4b619c6dc\\_a497a8c5cf2.pdf](https://www.romseyabbeysschool.co.uk/files/ugd/a3cdd0_67a67834584a4b619c6dc_a497a8c5cf2.pdf)

ALL

MH informed the meeting on the following: -

- 1 child accessing alternative provision one day a week – all risk assessments in place
- 1 child on a reduced timetable. Alternative provision is part of that
- 1 suspension for physical assault on a member of staff. Return to school meeting took place and child now progressing; Primary Behaviour Services (PBS) are working closely with the school for that child

MH reported that the school's Easter service was a very positive service with lots of good feedback from parents and from the Governors who were able to attend.

MH reported that lunchtime incidents are lower than they have been for a while which is encouraging. The school has taken action to assist with this demonstrating that the interventions are working well.

Chair drew Governors' attention to the 88-page document from the National Church, *Flourishing For All*, in today's meeting folder. This document was introduced in Spring 2024 when MH and EW attended a Diocesan workshop about it and reported back to FGB. At the time of publication MH and EW were confident that the requirements of this document were already embedded in everyday practice at the school. The 2025 version of the document now includes suggested resources. MH confirmed that the requirements of the document are all in action and were in place in our school prior to the document's publication last year.

**A Governor asked with reference to the physical assault reported by MH – is there support in place for the staff member affected?** Yes

**Do you do any restorative justice with the pupil and staff member to restore the relationship** – MH responded that yes it was part of the return to school

	<p>process, there is a meeting that takes place, and it includes a restorative conversation.</p>	
177/25	<p><b>Staff Governor Update</b>  LI reported on her visit to the school's Wraparound Care provision – see report in the FGB meeting folder  The key is to ensure every parent or carer who wants to work, has access to affordable care. This care needs to be available, affordable and be of good quality.  The school's Afterschool provision is going back to closing at 5.30pm as the 6pm end date was not viable with low numbers.  Afterschool club is good value for money. £6.45 per hour including a snack.  Both clubs have put together a weekly theme with a folder that shows what the plan is. The Breakfast club have only a small amount of time to feed children and plan an activity. But these are still on rotation so different activities.  All schools have to register that they provide this service in the FISH register – MC has done this now.  Schools Food Standard is about healthy options and the wraparound care staff have reviewed what food is offered at these sessions. The purchasing food is going to made simpler by an online delivery to school from the Asda supermarket.  <b>Question from governor about Asda voucher scheme – has the school seen any benefit from this</b> – MH responded that the school hasn't seen any benefit from the scheme.</p>	
	<p><b>Lead Governor Reports</b></p>	
178/25	<p><b>Premises and Health &amp; Safety:</b>  Nothing to report – JJ next visit for this term</p>	JJ
179/25	<p><b>Pupil Premium and SEND</b>  DJ reported on her recent visits focusing on the key learning gaps and has seen a lot of teachers and classes in action. Reports are in the meeting folder. She also reported on a really positive meeting with TL looking at Spring 2 data and progress. TL talked through the latest data and explained that the school has been moderating in English as well to make sure assessments are accurate. All agreed that the Progress measures are looking strong. TL explained that he is keeping a focus on Phonics and analysing greater depth data. The themes that are evident from the data will be investigated by the school.  <b>From the data report DJ asked What do you think has contributed to the higher percentage of children being assessed at Greater depth in reading? Could these findings aid teachers to further progress children to greater depth in maths?</b> MH replied that this can come down to staff confidence and being able to evidence the GD in someone's learning. Reading may be seen as an easier subject to evidence GD than Maths for example. It is good to allow staff to see what GD at the end of Year 6 looks like as it won't be the "perfect child" who gets everything right. Also, not someone who is super quick and gets through lots of work... neither of these are necessarily the profile of a GD learner. Spotting a GD learner requires understanding all those elements. Opportunities like moderation and curriculum progress reviews to talk about what a GD child looks like in outcomes and in their learning. More CPD will be provided for staff to further develop understanding of GD.</p>	

**A Governor observed that there is a lot of incentive for home/parents to support reading, but not as much with maths.** MH agreed and said that it is aimed that the introduction of Maths Safari will help resolve that gap as it will incentivise and structure progress and learning of key Maths facts and knowledge that are the building blocks to confidence and understanding in Maths. We would expect our attainment in reading to be higher than in writing as this is the picture Nationally.

**The Chair had compared the Progress data from Spring 1(on previous report not current one) and observed the progress in Year 3 was lower in Spring 2 than in Spring 1.** TL reported that this was already noted and being monitored but it was considered that this change was due to the confidence of the teacher to assess progress and support to increase confidence was in place.

**Chair asked for clarification on what Previous results data** on the report referred to. TL replied that this was any other data that year group have achieved in other assessments.

**A governor asked about the Children who are close to the threshold of the expected standard or Greater Depth and how are they supported so they don't fall back.** MH explained the pupil progress meetings give us a really good opportunity to look at the data and the individuals – exploration of all the issues takes place. Group coaching and conversations take place with staff to see what can be done to support all pupils. As the year has progressed teacher's have focussed more on those pupils who just above the threshold with less pupils just below.

**180/25 Pupil Progress – discussed above**

**181/25 Ethos**

MH explained that the Year 6 Leavers across the Diocese have been asked to create artwork to fit into the theme of Tri-Wonder as part of leavers service at Winchester Cathedral. The school has been given "air" as their theme and a design to follow and some artwork to do of a Dove which will hang from the Cathedral with ribbons. 40 worded prayer needed on front and back of the designed artwork. Class will do this after SATS

MH also reported that members of the Abbey clergy team continue to come into collective worship and since the start of term have been focussing on the Resurrection of Jesus, so the Easter Story was not lost because of the position of Easter withing the school break. One body, many parts is the current theme covered through worship.

**182/25 EYFS**

AT reported on visit just before the end of the Spring Term. The report is in the meeting folder. The focus of the visit was on reading. AT said that it was really encouraging to see expression being taught. The cohort are making a good progress with 60% on track for GLD. Predicting 77% will be on track in all areas by end of the

	<p>year. There has been a huge jump in literacy skills across the cohort. Little Wandle being used for all class with additional resources for the more able. A big variety in ability in this cohort. AT reminded governors that the Exceeding judgement is no longer used in the current assessment system now used in Early Years. The outdoor area has a really positive impact on learning. Parental engagement with this class, a previous concern from AT, has improved with all except one parent attending Parents evening.</p> <p><b>AT asked: what do you think the key achievements for Year R has been this year.</b> MH responded that the progress in this class has been exceptional. In literacy significant progress has been made. Linked to this, we've seen a huge improvement for those who will be on track in the communication and language which was flagged at the start of the year, Success is achieved with early identification of gaps and what needs to be in place to support those children. The EY team is incredibly forensic in their assessment of the Early years pupils and we have provided the class with more TA time to assist with those pupils.</p> <p>The Chair highlighted the Parents evening for new Early Year parents on 21<sup>st</sup> May 6-7pm. There will be food samples supplied by the school's new caterer. All governors are invited</p>	ALL
183/25	<p><b>Safeguarding</b></p> <p>Report from last term's visit is in meeting folder – verbal report was given at last meeting. Chair invited questions from Governors having seen report. EW reported that the safer recruitment is extremely thorough. Examples of safeguarding questions in recent interviews are about social media use and if the candidate has lived abroad</p> <p><b>A governor asked What is the relevance of someone living abroad?</b> EW explained that nothing would show on DBS check if they had committed a crime during their time abroad, so you need certificates/evidence of good conduct for the period they have worked /spent time abroad but if the time/work abroad is more than 10 years ago then a check is not needed. It is critical as a school that we get recruitment right to keep pupils safe. DJ was keen to note that this process takes up a lot of time (prepping for interviews and background checks).</p> <p><b>A governor asked if there is anything around protected characteristics or mental health when you do safer recruitment.</b> EW replies that it depends on what the situation is and if there is an impact on the role they are applying for. We do not discriminate but we need a continuous employment record and an understanding of any gaps in employment.</p>	
184/25	<p><b>Finance &amp; Sports Premium Update</b></p> <p>This item was brought forward due to MC needing to leave early. AD ran through the budget documents which are in meeting folder and highlighted that the end of the third year shows a positive surplus. AD also reminded governors that Years 4 and 5 never look quite as positive due to taking a very cautious approach to income and lack of knowledge about high needed funding etc. Chair confirmed we are confident Years 4 and % will be better when the time comes.</p>	

**A Governor asked Why does the forecast look more negative than it turns out being?** AD explained We take a safer more cautious approach. We also don't know what the number of high needs pupils will be in that academic year. Difficult to predict accurately as don't know pupil numbers ahead of time. 30 for Yr R plus a waiting list for 25/6 academic year, will also mean a positive effect on the finances. Recruitment is also a factor. Chair praised Business Manager for her approach to budgeting so prudently.

AD drew attention to another document in meeting folder which provides some assumptions and predictions that will affect the draft budget. Michelle explained the pupil numbers make quite a difference to the budget as well.

**Questions from Finance Governor – answers provided by the Business Manager:**

**7. The employer NIC rate increased to 15% from 13.8% from 6 April 2025.**

**Does the budget take account of that?**

The software allows 15% for this and future years.

**2. Could you clarify how the catering income and expenditure has been budgeted given the expected change to Gateway?**

Catering Income and expenditure for paid meals is an in and an out and been matched. This has been reduced slightly on last year as pupil numbers have also reduced slightly. EFS provide a calculator that we use to estimate UIFSM income and this is then matched in expenditure. Free school meals take up has been reduced as we will have lower pupil premium numbers from September. The grant for FSM has just increased from £2.58 per meal to £2.61 but was not known when budget was being planned and the difference is only as additional £193. These lines will all be re-calculated at budget revision. Unfortunately, as Gateway are only taking over from November, we will not be able to monitor the number of meals and whether take up increases or decreases until the next budget planning for 2026. The SLA which also comes from this expenditure line has been reduced to reflect the partial year with HC3S.

**3. Last year there was a code 3787 (Premises Repairs) with costs of £13,441, but there's no equivalent line in this year's budget?**

We are no longer using the code 3878; everything will go through on line 3740. I have increased this from £7,000 to £14,385 to cover the additional spend on this line. We are looking to reduce the overall spend this financial year and this line will be monitored carefully.

**4. Are there any plans for this year's Sports Premium expenditure?**

We are investigating a few ideas for the spend of this Grant including an all-weather surface for an area of the school field, outside gym equipment and trim trail.

5. Should we include something for what we need to contribute towards the DFC capital grant from our main budget? (I think this would be around £750 towards the £7k grant) I was thinking that the Capital Grant could be used towards the toilet refurbishment and new computers so the schools 10% would come from the spend allowed for on these lines.

**6. There's quite a drop in the budget for ICT Software (4495), from £12,121 last year down to £7,500 in the budget – why is that?**

There is now two lines for IT Software 4495 - £7,500 and 5102 - £4,000. Last financial year SCOMIS and SIMS Connected were paid from the same financial year which allows for the reduction.

**7. Recharged Exp – Professional Services (5933) is budgeted to increase to £24,664 up from £14,422 last year – why is that?**

I had included the Staff Sickness Insurance of £7,385.00 against 5933 and 5926. I have now corrected this and added the surplus to 3740 General Maintenance to account for spend which would have been 3787 but we are no longer using this code. Alan proposed approval of the draft budget – Unanimously approved by Governors.

**The Chair asked about the notes from Business Manager that the PTA is in crisis.** MH explained the PTA AGM is needed and has not yet happened. Essentially in 'low power' mode. There is some money in the account but the biggest event at risk now, is the school fete in June. Not many other PTA events are in the diary for this year. Parents are now coming forward to offer their help to do a "family day" instead of a Fete. A pause in the PTA has probably been helpful. The hope is that in September, there will be renewed appetite to set up a more fully functioning PTA with more parents. The events that have taken place over the past few years, led by the PTA have been very successful.

**Sports Premium**

**The Chair asked if the reporting has changed**

TL replied that it will be going online –and the Chair shared details with TL to review but reporting is not yet online yet. The main reason for the change is to ensure the money is spent within the allocated timeframe.

**Catering contract:**

The Chair provided an update on the progress of new catering contract. Selecting the provider happened earlier this year. Now in the process of going through the legal procedures. Contract has been written and reviewed with both Parties legal teams. Chair reports both parties are nearly ready to sign and hopefully before the end of May. It is anticipated that the start date (which HC3S know about) is 3 November – so after the October half term to make it a simple process for parents to be communicated with/about.

**A Governor asked: When will we be communicating the change of catering provider to parents?** MH explained that we expected to do this via Headteacher updates once the contract has been signed. As already reported, Gateway are coming in to do a taster session for the new Year R, so idea is to communicate with all parents before this. MH thanked JC for a good question and raising this.

185/25

**Mental Health and Wellbeing**

No questions to BB's recent report which is in the meeting folder

186/25

**Leadership and Management**

JA provided a summary of his visit report from March which is in the meeting folder including reporting that he had a very positive discussion with MH. There were no questions arising from this report

	<p>JA summarised his second visit report with a visit to ECT in Yr 3 who felt very supported by the school.</p> <p><b>Resulting from the visit JA asked if the ECT does get her entitled planning/mentoring time?</b> MH answered that she does but as the mentor time is a Monday then bank holidays have recently had an impact.</p> <p><b>Also resulting from the visit: How does the timetabling work for flexipause and is it prioritised wherever possible?</b> MH explained the way the day was timetabled is thought through very carefully to ensure curriculum time is protected. The staff feel that it is a productive use of the time and a smaller cohort being part of the flexipause is very useful as it allows targeted questioning.</p> <p>Due to some recent Cyber issues on the news, JA put some questions via email to IT support. JA will write up for future FGB meeting.</p> <p><b>JA asked whether the school would implement 2 factor authentication for staff?</b> TL to look into this more as it is a good method.</p>	<p>JA</p> <p>TL</p>
187/25	<p><b>Communication</b> Nothing to report.</p> <p><b>A Governor asked: Do we need to think about any marketing for next Year R yet?</b> Not yet although a parent has already emailed and MH has carried out tour for 26/27 admission. Chair to support JP with writing press releases</p>	<p>EW/JP</p>
188/25	<p><b>Development and Training</b> Dawn reminded Governors to book training</p>	<p>ALL</p>
189/25	<p><b>Curriculum</b> DJ had a lot of conversations with MH on SATS training a preparation as well as the support in place for Maths by staff ahead of SATs</p>	
190/25	<p><b>Behaviour</b> DJ was in school on the day the pupil had to be suspended and reported that process was carried out appropriately and according to all policies. For next week attention will go to the Year 6 pupils sitting their SATS. MH explained how the planning is vital including considering how this affects the rest of the school, because staff are not where they would normally be. However, the school works together as whole, to really support the Yarr 6 cohort to get through the SATS – really good teamwork. DJ said that the provision for whole school is really well considered.</p>	
191/25	<p><b>Sustainability</b> JC met MH last week to see what support she may be able to provide to the school and opportunities in the curriculum to get sustainability on the agenda.</p>	

	<p>The Chair suggests Jo look at the Governor forum notes/presentation which covered some interesting topics that may be relevant.</p> <p>Chair reported that the TVBC staff who are responsible for the wildflower meadow on the Abbey's north churchyard won the Romsey Town Council's Environmental award at a recent civic event. The Chair also was given the details of on how the meadow was planted and has passed this information to MC as the school hopes to have a wildflower meadow in the grounds.</p>	JC  MC
192/25	<p><b>Chair of Governor's Report</b></p> <ul style="list-style-type: none"> <li>• Strategic plan – no further comments but please do monitor it. RP to lead on checking up on this.</li> <li>• Chair has updated Governor monitoring schedule</li> <li>• The Chair explained that at the start of the Easter break it came to her notice that Lyme House, next door to the school by the small car park: have put in planning application for an extension. Chair has investigated this. It will be an extension at the back of the house. On behalf of the Governors, Chair has had a conversation with the TVBC Planning Officer as she wanted reassurance that builders/noise levels would be considered during the school day as well as recognition that the front part of the school was Grade II listed. The Chair then sent an email to the Planning and the comments in the email have gone onto the TVBC planning portal. MH and Chair are showing the neighbours from Lyme House around the school tomorrow morning and to have a discussion with them. Hope this will be positive.</li> <li>• Parent Governor applications – a notice was shared in last Friday school Headteacher email...no expression of interest has been made to date except the one already received. If no other applications are received by the end of tomorrow 09/05/25 the one parent who has expressed an interest will be sent an application form and will become the new Parent Governor to replace JJ from September. It is hoped that the new governor can shadow JJ for the rest of this term.</li> <li>• The Chair also announced the sad news that J A has confirmed he will not be seeking re-election after his term of office ends in November. This means a replacement Foundation Governor now needed. Governors asked to think of anyone who may wish to join FGB.</li> <li>• The Chair was delighted to announce that DJ's term of office has been renewed for a four years.</li> </ul> <p>Governors thanked Chair for working on our behalf, to contact planning officer and taking that on.</p>	RP  MH/EW  EW
193/25	<p><b>Policy Reviews</b></p> <p>There were no policies presented for review.</p>	
194/25	<p><b>Any Other Notified Business</b></p>	

	<p>MH shared a Yr 6 poem from VE Day – everyone in attendance really appreciated the maturity of this very well written poem and this highlighted the quality of work produced by the pupils.</p> <p>The date of the next meeting was confirmed as <b>Thursday, 5 June 2025</b></p>	
<p><b>195/25</b></p>	<p><b>Impact Statement</b></p> <p>The following was recorded as the Impact Statement of this meeting as these will have a positive impact to support pupils to flourish:</p> <ul style="list-style-type: none"> <li>• <b>Approved budget with a positive surplus</b></li> <li>• <b>Discussion about wraparound care provision and affordability</b></li> <li>• <b>Detailed Headteacher’s report and good news of NOR for Yr R</b></li> <li>• <b>Staffing in place for September 2025</b></li> <li>• <b>SATS provision well thought out</b></li> <li>• <b>Impact of SARS on school workload – (which had a negative impact on staffing resources available)</b></li> <li>• <b>PP and SEND – strong progress measures and focus on Greater Depth</b></li> <li>• <b>Early Years – exceptional progress.</b></li> <li>• <b>Importance of 2 step authentication</b></li> <li>• <b>School liaison with neighbours to understand needs of the school.</b></li> </ul> <p>The Chair thanked everyone for their attendance and contribution to the meeting and especially to JJ for taking the notes.</p>	

*Meeting closed at 8.24*

Signed:

Date:

Chair of Governors, Romsey Abbey CofE Primary School